

QUESTIONNAIRE FOR NHRD B-SCHOOL SURVEY 2013

INSTRUCTIONS

1. This is first of its kind Survey in the country with inputs from Leading lights from both Industry and Academia and is completely a data based exercise.
2. Any B-School can participate in it only by invitation.
3. The findings of this survey will be published in PEOPLE MATTERS, a leading monthly HR Magazine.
4. All the information provided has to be ONLY for those 2-Year Full time MBA/PGDM programs of your institute, which are accredited by AICTE/UGC/MHRD, unless otherwise mentioned.
5. All the information provided has to be ONLY for that CAMPUS of your institute, where it is being sent. The data for sister campuses is not to be included.
6. All the information provided has to be for the present year and as on Date for Student, Admission and Faculty details (Year 2013-14). However, all the other information will pertain to previous year (Year 2012-13).
7. Please ensure that **all sections** are duly filled in. **Do not** leave any question blank. Incomplete questionnaires will **not** qualify for the final rankings.
8. If any question is not applicable for the institute, clearly mention “**Not applicable**” or “**NA**” in the space provided.
9. Each page of the filled-in questionnaire should be signed by the Institute Head or Director along with official seal of the institute.
10. The information collected from institutes/colleges will be kept confidential. NHRD has a copyright over the survey and its intellectual property.
11. By participating in this survey, the participating institute agrees that it would provide full cooperation and documentary evidence of the data/information provided.
12. A Research team will be visiting each of the participating institutes. The participating institutes agree that they will be sharing the documentary evidence of the data/ information provided and also facilitate their meetings with students/ faculty/ Dean/Director of the institute.
13. **No fee is to be paid by any institute for participating in this survey to anyone in any manner/mode.**
14. **ANNEXURE DETAILS and CHECKLIST is provided at the end of the Questionnaire.**
15. Please send the completed questionnaires along with supporting documents latest by 5th Jan, 2014 to any of the following addresses:

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INSTITUTE PROFILE

1	Name of Institute					
2	Address					
	City		State		PIN	
3	Phone			Fax		
4	E-mail			Website		
5	Year of Establishment		Year of Passing out of first batch			
6	Name of FLAGSHIP PROGRAM					
7	Name of Head of Institution			Designation		

STUDENT PROFILE

A1: Total number of students and CAT Cut-Off and Avg. Percentile:

Batch	Total No. of Students	CAT Cut-off Percentile	Batch Avg CAT %ile
2013-15			

A2: Other exams considered for taking admissions (2013-15 Batch):

Exam	Considered: 1 for Yes/ 2 for No	Cut-Off %ile	Batch Avg %ile
GMAT			
CMAT			
XAT			
MAT			
SNAP			
NMAT			
Any Other (Pl Specify)			

A3: Number of Students with Scores 10% higher than Cut-Off Scores:

Batch	Number of Such students
2013-15	

A4: Number of Students with Work-Experience:

Work-Experience (Number of Months)	Number of Students
<12	
12-24	
>24 but less than 36	
Greater than 36	

A5: % Distribution of Students Across various Academic Streams in Graduation (for the batch of 2013-15 Batch):

Educational Qualification	Number of Students
Science	
Engineering	
Commerce	
Arts	
Others	

A6: Various Parameters tested/ Considered during Selection Process of Students (for the batch of 2013-2015):

Name of Test	Conducted /Considered (1 for Yes/ 2 for No)
Written Assessment Test	
Psychometric Test	
Management Simulation Games	
Extempore	
Previous Academic Record	

A7: Number of Female Students:

Batch	Number of Female students
2013-15	

A8: Number of International Students (Only those who will be getting PGDM/Equivalent Degree from the institute):

Batch	Number of International students
2013-15	

A9: Number of International Students (only those who will be spending at least one full Academic term in the institute):

Batch	Number of International students
2013-15	

FACULTY PROFILE

(Please provide details of flagship program only)

B1: Please provide information about the following statements.

S. No.	Statement	Number/Value
1	Number of Full Time Faculty as of now	
2	Number of Full Time Faculty (Year 2012-13)	
3	Number of Full Time Faculty (Year 2011-12)	
4	Number of Full-Time Faculty with Ph.D.	
5	Number of Full-Time Faculty with Ph.D. from abroad	
6	Number of Professionally Qualified Faculty (At Least General Manager Level in Corporate Sector)	
7	Number of Faculty with at least 6 months teaching Experience in foreign B-Schools	
8	Amount spent on Faculty Development Programs	

B2: Please provide details of the research publications of the existing permanent faculty in the last three years in International and National journals:

Year	Total Number of Papers	
	National	International
2010-2011		
2011-2012		
2012-2013		

B3: Please provide details of books published by existing permanent faculty in the last three years*:

S.No	Name of Faculty Member	Name of the Book	Name of the Publisher	Year of Publication
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

*Please append Additional Sheets Indicating Question Number if required

B4: Number of Conferences Organized in last three years*:

Name of Conference	Dates	Nature of Conference National/International	Number of Registered Delegates	
			International	National

*Please append Additional Sheets Indicating Question Number if required

B5: Does the institute publish a journal?

1-Yes

2-No

B6: Please provide details of Faculty sent for Faculty Development Program in last three years*.

Name of the Faculty	Name of Institute (Where they attended the Program)	Duration	Date

*Please append Additional Sheets Indicating Question Number if required

B7: Please provide detail of Distinguished Speakers in last one year along with their designation*.

Name of Speaker	Date of Interaction	Designation of Speaker

*Please append Additional Sheets Indicating Question Number if required

B8: Please provide details of Research Grant received from Granting Agencies in last three years*.

Name of Granting Agency	Title of Research Program	Amount

*Please append Additional Sheets Indicating Question Number if required

INFRASTRUCTURE

C1: Please provide information about the following statements.

S.No.	Statement	Number/Value
1	What percentage of students stays within the Institute Premises?	
2	What is the Built-Up Area of the College?	
3	How many books are there in the Institute Library?	
4	How many Journals does Institute subscribe to? (HARD COPY)	
5	How many Journals does Institute subscribe to? (SOFT COPY)	
6	What is the total Number of Faculty Cabins in the college?	

C2: Does the Institute have an Entrepreneurship Cell?

1-Yes

2-No

C3: What is the number of students associated with it?

CAMPUS LIFE

D1: Please provide information about the following statements.

S.No.	Statement	Number/Value
1	What is the number of Functional Student Clubs in your college?	
2	What is the total number of events conducted by these clubs in last one year?	
3	What is the total number of prizes won by the students of institute in last one year in Inter B-School competitions?	

D2: Please provide details about the Social Initiatives taken by the students in last one year*.

Name of Initiative	Work Undertaken	Date

*Please append Additional Sheets Indicating Question Number if required

ACADEMIC DETAILS

E1: Please provide information about the following statements.

S.No.	Statement	Number/Value
1	What is the number of New Electives started in last two years?	
2	What is the number of students spending at least one term abroad?	
3	What is the Student-Faculty Ratio?	
4	What is the number of Sessions taken in last one year by Industry Experts (General Manager and above)?	
5	What is the number of Industry-Oriented Projects/Live projects undertaken by students in last one year? (Other than Summer Internship)	
6	What is the number of total Seats in Doctoral Program?	
7	What is the total number of students in Doctoral Program?	

E2: Does the institute offer Doctoral Programs?

1-Yes

2-No

E3: What is the pedagogy adopted?

Pedagogy	Adopted (Yes/No)	% Contribution
Lectures		
Case-Study Discussion		
Live-Projects		
Management Simulation Games		
Out-Bound Activities		
Any Other (Pl Specify)		

E4: Does the institute share the Course Structure and Session Plan with students in the beginning?

1-Yes

2-No

E5: What is the percentage adherence to the beginning of year Academic Plans?

Percentage Range	Tick the Relevant Option
100%	
90-100%	
75-90%	
<75%	

PLACEMENTS

F1: Please provide information about the following statements.

S.No.	Statement	Number/Value
1	What was the average Salary offered to students of 2-year MBA Program batch of 2011-13?	
2	What was the MODE of Salary offered to students of 2-year MBA Program batch of 2011-13?	
3	How many International Job offers were made for 2-year MBA Program batch of 2011-13?	
4	How many students were paid during their summer trainings for the batch 2012-14?	

F2: Please provide the number of students which were placed in respective Sectors.

Sector	Number of Students
Manufacturing	
IT	
Banking	
FMCG	
Pharmaceutical	
Energy	
Infrastructure	
Agri-Business	
Consulting & Analytics	
Any Other (Pl Specify)	

INDUSTRY CONNECT

G1: Please provide information about the following statements.

S.No.	Statement	Number/Value
1	What is the number of MDPs conducted by institute in last one year?	
2	What is the number of Paid Consulting Assignments undertaken by Institute in last one year?	
3	What is the revenue from Consulting and MDP Assignments in last one year?	
4	What is the number of Industry/Company specific program being run by the institute?	
5	How many participants are enrolled in Industry/Company specific program being run by the institute?	
6	How many Alumni meets have been conducted in last one year?	

G2: Please provide details about the Centers of Excellence in the table below*.

S.No.	Name of Centre of Excellence	Started On
1		
2		
3		

*Please append Additional Sheets Indicating Question Number if required

G3: Please provide details about the MDP Program participants in the table below*.

Name of Program	Program Date	Number of Participants (General Manager & above)	Number of Participants (Sr. Manager and Above)

*Please append Additional Sheets Indicating Question Number if required

QUALITY AND GLOBAL EXPOSURE

H1: Please provide information about the Quality Standard Accreditation of the institute by various Agencies.

S.No.	Name of Accreditation Agency	Accredited On

H2: Please provide information about the following statements.

S.No.	Statement	Number
1	With how many B-Schools does the Institute have tie-up for Faculty Exchange Program?	
2	With how many B-Schools does the Institute have tie-up for Student Exchange Program?	
3	What is the total number of Over-Seas Learning program being offered by the institute?	

H3: Please provide details about the International Visitors to the institute in last one year*.

Name of Visitor	Designation	Number of Days spent at the institute

*Please append Additional Sheets Indicating Question Number if required

ANNEXURE DETAILS

- A1- Admission Brochure
- A2- Placement Brochure
- B1.1- List of Full-time Faculty Members with the Complete details of their Highest Degree as illustrated in the format given below:

Name of Faculty	Highest Degree	Institute Awarding Highest Degree
X	Ph.D. University

- B1.6- List and details of Professionally Qualified Faculty Members (At Least General Manager Level in Corporate Sector) as illustrated in the format given below:

Name of Faculty	Last Organization he/she was associated with	Designation
X	YZ Ltd.	VP, Marketing

- B1.7- List and details of Faculty members with at least 6 months teaching experience in foreign B-Schools as illustrated in the format given below:

Name of Faculty	Name of foreign B-School	Number of Months (Also mention the time-frame in MM/YY Format)
X	YZ B-School	6, 01/12- 12/15

- B2- Details about the Research Publications of the existing Permanent Faculty in last three years as per the format below:

Name of Faculty	Title of Research Paper	Name of Journal	Volume, Number, Year of Journal
X	YZ PQ	ABC	12(2),2012

- B3: Photocopy of the cover page of all the books mentioned in Question B3.
- E1.1:Details of the new Electives started in last two years as illustrated in the format below:

Name of Elective	Specialization Area	Starting Year	Number of students registered in the course in this Year
ABC	Finance	2012	45

- E1.2: Details of the students spending at least one term abroad as illustrated in the format below:

Name of Student	Name of foreign B-School	Number of Months spent
X	YZ	3

- E1.4: Details of sessions taken by Industry Experts in last one year

Name	Company Name and Designation	Date of Interaction
X	YZ Ltd, VP-HR	12/12/12

- E1.5: Details of Industry-Oriented Projects/ Live Projects undertaken by students as illustrated in the format below:

Name of Company	Title of Project	Number of Students Involved	Duration

- G1.1: Details of MDPs conducted as illustrated in the format below:

Name of Program	Dates	Number of Registered Participants	Open/Company Specific	Name of Company if Applicable

- H1: Copy of MOU for Student Exchange Program.
- H2: Copy of MOU for Faculty Exchange Program.
- I1: Annual Report for 2010-11, 2011-12, 2012-13 (if available). If Annual Report not prepared, please share the balance sheet.
- I2: List of companies which visited your campus for Summer and Final Placements in 2012-13.

CHECKLIST FOR THE COLLEGE

ANNEXURE	APPLICABLE	ATTACHED
A1		
A2		
B1.1		
B1.6		
B1.7		
B2		
B3		
E1.1		
E1.2		
E1.4		
E1.5		
G1.1		
H1		
H2		
I1		
I2		